

A summary of the Board's Governance and Risk sub group activities 2025

Helen Nicholson iNED
Nick Brooks iNED
Lauren Forrester iNED
Mike Guest (Risk items) Board Treasurer
Richard Newton Board Managing Director
David Sharp Board Secretary
Assisted by Gareth Moorhouse Board Clubs Senior Manager

7 Feb Board meeting

7. Governance/Risk. David and Helen updated Board members in respect of a Governance Group circulation which had been shared prior to the meeting.

7.1 CPA Gold items. The Governance Group (David, Helen, Richard, Nick) continued to work with Gareth Moorhouse measuring performance against CPA items identified as "Gold" requirements. This included progression of the introduction of a Skills Matrix (Rule 10.6) using Survey Monkey for completion by Directors. Additionally, Gareth and Nick were progressing consideration of the extent and content of Stakeholder Agreements (Rule 3.1.6). Gareth had requested and received additional information and guidance from the ECB regarding the criteria and evidence requirements which will be applied in respect of these items. This included the conduct of regular staff, member and volunteer surveys, communication of results and acting on learnings. The information confirmed by the ECB would inform this continuing work moving forward.

7.2 ECB Articles. On behalf of the Board, Helen was conducting a review of Articles which had been circulated by the ECB as part of an approval process linked to the continuing sale process for the Hundred teams. This included adoption of a revised set of ECB Articles of Association and a "Beneficial Owners Letter". In conjunction with continuing ECB updates and briefings, Helen advised that a review was being conducted, including assessment of potential changes to shareholder requirements and liability.

7.3 General Items. The Governance Group had additionally progressed consideration of how the Women's County team and Disability County teams should be represented on the Board. Additionally, the Group had further considered the requirement and search for an additional iNED with a legal background, preferably in employment law. Helen was progressing actions to identify potential candidates for this role.

23 May Board meeting

7. Governance/Risk. Those present from the Governance/Risk groups highlighted the following from notes shared with Board members prior to the meeting.

7.1 CPA Gold items.

7.1.1. Skills matrix (rule 10.6). A Directors' skills matrix has been produced and circulated for completion, and will be a source of information to identify any gaps in our knowledge base.

7.1.2 Stakeholder plan (rule 3.1.6). The extent and content of a Stakeholder plan remains under review. Scoping work had been completed identifying related evidence requirements and the structure of related reporting.

7.1.3 Risk register (rule 3.2.5). The register has been reviewed, updated and circulated prior to the Board meeting. The updated version was adopted at the Board meeting.

7.2 ECB Articles. After due consideration by the Governance group of the revised set of ECB Articles of Association circulated to County Boards as part of an approval process linked to the sale process for The Hundred teams, Nigel as CCB Chair has signed the document on behalf of CCB Ltd.

7.3 Additional iNED (rule 10). Further to discussions at previous meetings, an additional iNED has been identified. Following two interviews with a Nominations Committee (NC) chaired by the Board Chair the NC had proposed to the Board on 8 March 2025 that Lauren Forrester be appointed for a period of two years. The proposal was agreed and Lauren was appointed on 23 April 2025 and is now registered as a Board Director with Companies House.

7.4 Board members' Code of Conduct (Safeguarding). This document scheduled for annual review was signed by those present. David S it to contact the absentees for their signatures and then return the document to Julie.

7.5 Complaints Policy. This policy had been reviewed, updated and added to the website.

7.6 Privacy Policy. This policy is under review. This issue was identified as complex, and it was

agreed that further representations would be made to the ECB in respect of the requirement for further guidance in this key area.

7.7 Representation of the women's and disability county teams. The Cheshire County Cricket Club (Cheshire CCC) confirmed its agreement that formal representation of the county women and disability representative teams on the Board should sit with Cheshire CCC. Cheshire CCC is to attend to: representation of the teams on its committee; amendments to its constitution; and providing a list of teams to its insurers for which insurance cover is required.

12 Sept Board meeting

7. Governance/Risk. The working group (David, Helen, Richard, Nick – supported by Gareth Moorhouse and Mike) had not met since the last Board meeting. It was agreed that Lauren be invited to join these working groups.

7.1 CPA Gold items.

7.1.1 Stakeholder plan (rule 3.1.6). The extent and content of a Stakeholder Plan remain under review.

7.2 Privacy Policy. This policy remains under review.

28 Nov Board meeting

7. Governance/Risk. The working group (David, Helen, Richard, Nick, Lauren – supported by Gareth Moorhouse and Mike) met on 21 November and a report was circulated prior to the meeting (see **Appendix 2**).

7.1 CPA Governance Framework. The Board delegated authority to the working group to take any actions to conform with the CPA Governance Framework including making changes to our Rules.

7.2 Skills matrix. Board members have been invited to complete a skills matrix used to identify any gaps in our skill sets.

7.3 Directors' identity verifications. Directors are asked to go through an identification process, a new legal requirement for Directors to verify their identity under the Economic Crime and Corporate Transparency (ECCT) Act 2023 to reduce the risk of fraud and improve transparency.

7.4 AGM 2026 Elections/Re-appointments. Following our exercise to achieve staggered rotation, four Directors are scheduled for re-appointment at the February 2026 AGM: Helen, Joanna, Neeruj and Nick.

Added to website December 2025

DWSharp