



Disability Cricket Champion Club Grant 2023 - Guidance Notes for Applicants

1. Aims

- 1.1 The Disability Cricket Champion Club Grant Scheme (the “**Scheme**”) aims to support Clubs to provide regular cricket opportunities for disabled individuals.
- 1.2 The Scheme is funded by the England and Wales Cricket Trust (**EWCT**), a wholly owned charitable subsidiary of England and Wales Cricket Board Limited (**ECB**).

2. Eligibility

- 2.1 The Scheme is open to ECB affiliated cricket clubs in England and Wales (each, a “**Club**”).
- 2.2 In order to apply for a grant under the Scheme, Clubs will need the following:
 - Affiliation to ECB* via its County Cricket Board (CCB)
 - Constitution, Articles of Association or equivalent governing document
 - Valid Public Liability Insurance
 - Recent Club bank statement (dated within the past three months)
 - Adoption of the ECB Anti-Discrimination Policy
 - To certify that all individuals carrying out roles in connection with the delivery of the project which require a DBS check have been obtained

*Includes Clubs affiliated to ECB nationally, via the African Caribbean Cricket Association (ACCA) or National Asian Cricket Council (NACC).

3. What the Grant must be used for (Approved Grant Activities)

If awarded a Grant, Clubs will be able to spend the Grant in one or more of the following areas in respect of the 2023 cricket season only (“**Approved Grant Activities**”):

- **Additional equipment** – The Grant can be used to purchase additional equipment that assists with making the game more accessible.
- **Coaching** – The Grant can be spent on paying a coach to support the delivery of disability cricket sessions; however, there must be at least one coach engaged in each disability cricket session from the host Club, to promote integration within the Club set-up, as well as increasing the confidence of the coaching workforce and sustainability of disability cricket within the Club.
- **Promotion** – The Grant can be spent on the promotion of disability cricket sessions at the Club through physical and digital assets and taster sessions.

4. **Amount of Grant**

4.1 Each application will be assessed on its own merit.

4.2 The grant award is £500 per Club.

5. **Key Dates**

- Monday 13th February 2023 - Scheme opens to applications from Clubs.
- Friday 29th September 2023 - Closing date for Clubs to submit their application.
- Friday 29th December 2023 - Last date for claims and supporting evidence to be submitted.

6. **Scheme Criteria**

6.1 The EWCT will provide Grants for up to 200 Clubs across England and Wales in 2023. Any additional Clubs interested in supporting disability cricket activity will still be encouraged to access support and resources through the ECB website and from their local CCB, and to submit an application for grant funding under the 2024 Scheme (if applicable) or similar funding schemes in the next calendar year.

6.2 As part of the online process on IMS, Clubs must provide a 'Brief Programme Description' and demonstrate how the Grant would allow them to:

- Introduce disabled people to cricket at their Club and/or increase the frequency that disabled people play cricket at their Club; and/or
- Improve the cricket experience for disabled people at their Club.

6.3 All applications will be assessed against the Scheme Criteria set out above, and consideration will be given to ensuring a reasonable geographic spread of supported Clubs across England and Wales.

7. **Application Process**

7.1 Clubs interested in applying to receive a Grant under the Scheme must complete an application on the Investment Management System (IMS) – accessible from: <https://ims.ecb.co.uk>

7.2 Applications must be submitted between Monday 13th February 2023 and Friday 29th September 2023. Applications received after the deadline will not be considered.

7.3 ECB (on behalf of the EWCT) will aim to respond to all applications within one month of receipt and by no later than Friday 27th October 2023.

7.4 If an application cannot be supported under the Scheme, the Club will be notified and, where reasonably possible, given guidance and assistance to engage with the Scheme or a similar scheme in subsequent years.

8. **If an Application is Successful**

8.1 If a Club's application is successful, the ECB (on behalf of EWCT) will send an email to the Club advising that their application has been approved, and that the Club will shortly receive an email from DocuSign with a link to the Offer Letter. To accept the grant, the two contacts (authorised signatories) of the Club will be required to electronically sign the Offer Letter (using the DocuSign process) within 30 days of receipt.

8.2 On receipt of the signed Offer Letter by ECB, Clubs which have not previously received grant funding through the Disability Cricket Champion Club Grant Scheme will receive a kit bag containing plastic playing equipment and a range of balls and markers to help facilitate coaching drills and games. The kit bag will be distributed to the Club's Main Contact delivery address as set out in the application. Please note that Clubs who were awarded grant funding under the Disability Cricket Champion Club Grant Scheme in 2021 or 2022 (and have therefore already received a kit bag) will not receive a new kit bag under this Scheme.

- 8.3 Once the Club has completed its Approved Grant Activities, and the date entered on the application has lapsed, the Club will then be able to access the application on IMS, submit a claim, together with supporting evidence, and leave feedback on the Approved Grant Activities.
- 8.4 All claims must be submitted via IMS, together with reasonable supporting evidence that the Approved Grant Activities have been delivered including (as applicable) that (a) disability cricket sessions have taken place (such evidence to include, without limitation, number of attendees/participation figures and dates of sessions), and/or (b) proof of purchase of any equipment designed to make cricket more accessible, and/or (c) proof of expenditure incurred in the promotion of the disability cricket sessions, by no later than Friday 29th December 2023.
- 8.5 The Disability Grant Admin will review the Club's feedback, supporting evidence and claim, and, if correctly completed and in accordance with paragraph 8.4 above, the Grant will be paid in a single payment to the bank account provided on the application usually within 10 working days of being approved.

9. **Contacts**

Should you have any queries relating to the DCCC Scheme or how to use IMS, please email: grantmanagement@ecb.co.uk or disabilitycricket@ecb.co.uk.